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CHECKLIST FOR CERTIFICATION OF FOSTER HOME LICENSING

DOCUMENT/FORM NAME

DATE SENT

DATE REC'D

Spaulding forms:

Activity/Interest Questionnaire (SACWIS Preferences)

Foster Parent/Agency Agreement

Behavioral Questionnaire

Confirmation of Orientation/Children Served

Discipline Policy

Emergency Procedure Plan

Financial Statement

Foster Family Questionnaire

ICHAT (Conviction Criminal History Information Consent Form)

Personal Reference (1 Relative)

Personal References (3 Non-Relatives)

Publications Acknowledgement

Copies:

ALL Birth Certificate(s)

Divorce Decree(s)

Valid Driver's License/State I.D.

Income Verification

ALL Marriage License(s)

Pet Record(s)

Valid Proof of Auto Insurance

Rental/Mortgage Payment

Social Security Card(s)

Utility Bills

Valid Proof of Auto Insurance

Forms:

1326 - Fingerprint Clearance for Applicant(s)/Adult Household Members

1929 - Central Registry Clearance Request

3190 - Medical Clearance for ALL Household Members

3889 - License Application



MISSION STATEMENT

In partnership with families, communities, organizations, states and the nation, Spaulding for Children's mission is to assure all children grow up in safe, permanent families and have the help they need to be successful in life.

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