

## **POSTING**

**POSITION:** Kinship Family Specialist  
**POSTING DATE:** 10.13.2021  
**EXPIRATION DATE:** 10.27.2021  
**REPORTS TO:** Vice President - CFS  
**SALARY RANGE:** Negotiable

### **GENERAL POSITION DESCRIPTION:**

The Kinship Family Specialist will be the liaison between the family and the child welfare system. The focus of this position is to support families entering the child welfare system, specific to children/youth entering Kinship placements. This position works intensively with children/youth, their parents and their kinship placement for approximately a two month time period. There will be close collaboration with CPS and foster care staff to assist families with navigating the complexities of the removal from the home and the transition from relative to caregiver. This position will be working in both the offices at Macomb County DHHS and Spaulding for Children.

### **PRINCIPAL RESPONSIBILITIES:**

- Make supportive contact with the family, beginning at considered removal, all the way through the initial placement and the approval process of the family as a relative caregiver.
- Work in collaboration with CPS and foster care staff to complete the grant related assessments during the two months of assignment
- Meet with the family weekly to problem solve issues, address any barriers to accessing services and help meet licensing requirements.
- In coordination with other assigned workers will actively assist the family in achieving the service which may include removing barriers by taking them to the service, assist in setting up sessions, or coaching them while they make the calls.
- Help the caregivers review the self-assessment and recommend specific trainings, materials or educational workshops and supportive group activities that could be helpful.
- At the 30-day mark the support specialist, with the team (foster care, court, service providers, licensing) will address barriers and ensure the parenting plan addresses shared parenting expectations and normalcy activities are planned for and reviewed for parents and children.

### **QUALIFICATIONS:**

- Bachelors Degree in Social Work, or related field from an accredited university/college with the appropriate license for the degree
- Basic knowledge of early childhood development;
- An understanding of the framework supports specific to the grant with willingness and commitment to adhere to them.
- At least two years experience in a child welfare field preferred, and some understanding of family dynamics.
- Field experience working children and families with multiple problems
- The ability to establish rapport easily and rapidly; to relate and engage families
- An outgoing, friendly, and non-judgmental attitude
- A sense of confidence and assertiveness
- The ability to write concise, accurate and complete documentation
- The ability to work quickly, stay focused, repeat tasks and does not need to develop long-termed relationships with families

Interested persons should submit a resume and cover letter to QI/HR Director.

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